



City of Niagara Falls, New York

745 Main Street, P.O. Box 69
Niagara Falls, New York 14302-0069
Office of the Mayor

TO: The Council

FROM: Mayor Robert M. Restaino

DATE: January 7, 2022

SUBJECT: RFP #2021-21 Information Technology Improvement Consultant Services

We respectfully request you authorize the Mayor to enter into an agreement as follows:

WITH: Avero Advisors
512 West Broadway Avenue
Maryville, Tennessee 37801

FOR: Information Technology Improvement Consultant Services

Notice that proposals were to be received was advertised in the Niagara Gazette and requests for proposals were sent to thirty-six (36) vendors. Eight (8) responses were received.

Avero Advisors has proposed a two-phase approach to this project. Phase I (IT Assessment) includes a full assessment of the City's current IT infrastructure environment, including a cybersecurity risk assessment and IT modernization visioning. Phase II (Analysis and Strategic Plan) provides for an IT infrastructure and staff analysis, modernization strategies and the creation of an IT Strategic Plan for the City.

Upon City Council approval, this agreement shall be for one (1) year, with a mutual option to extend the agreement beyond the initial one year term. The cost to the City for this project shall not exceed \$74,100.00.

Funding for this project is available from American Rescue Plan Funds utilizing the Treasury Guidance Expenditure Category 1, which is the "Responding to Public Health Emergency" category. Will the Council so authorize the Mayor to execute an agreement with the above named vendor in a form acceptable to the Corporation Counsel?

Respectfully submitted,

Mayor Robert M. Restaino

Funding Approval:

Anthony J. Restaino
City Administrator

Daniel Morello
City Controller

Leeann K. Huey
Purchasing Agent

BAX **MYLES** **TOMPKINS** **ZAJAC** **SPANBAUER**